



WINSHILL PARISH COUNCIL

Minutes of the Meeting of the Winshill Parish Council held at the Neighbourhood Resource Centre on Thursday 22 December 2011 at 7.30 pm.

Present:

D Fletcher (Chairman), I North (Vice-Chairman), S Edmonds, R Patel, P Perry, P Rose, J Scotland and K Smith.

Also present:

S Taylor (Clerk) and Mahboob Yousaf (ESBC Neighbourhood Warden).

Apologies:

Apologies were received from M Fletcher, M Key and J Muir.

MATTERS RAISED IN PUBLIC PARTICIPATION

Mr Yousaf introduced himself to the members and gave a general invitation for anyone who wished to accompany him on one of his patrols. He can be contacted by email or mobile phone – mahboob.yousaf@eaststaffs.gov.uk / 07966 456193.

PART I

190/11 **DECLARATIONS OF INTEREST**

There were no declarations of interest made.

191/11 **MINUTES**

The Minutes of the Meetings held on 24 November 2011 were agreed and signed as a correct record of events.

192/11 **CORRESPONDENCE**

The Clerk reported details of the following correspondence:

- | | |
|-----------------------------|--|
| a) ESBC | Council Tax Base for 2012/13 |
| b) ESBC | Transfer of Allotments to the Parishes |
| c) TV Licensing | General Enquiry |
| d) CPRE/NALC | The New Guide "Planning Explained" |
| e) Touch of Life Dance Crew | Request for Donation |

There followed a detailed discussion further to the decision of the Borough Council to pass over the responsibility of the ownership and management of the allotments to the Parish Council – something they had failed to do in 2003 when the parishing of Burton upon Trent was carried out. Members expressed their concern as to the likely legal, financial and

administrative implications of this following a meeting that had been held with Borough Council's officers.

Members also considered the request from the local dance group who had performed at the first parish fayre.

Resolved:

That the Parish Council make a £50 donation to the Touch of Life Dance Crew and that they be advised that they are welcome to use the Resource Centre as a training venue free of charge should they so wish.

193/11 **PLANNING APPLICATIONS**

The Clerk reported on the following:

- Applications that have been decided under delegated powers;
- Applications for which time to respond has now passed;
- Applications to which we can respond.

194/11 **FINANCIAL REPORT**

Members were advised of the financial position as at the end of December 2011.

With regards to the need to set the budget for 2012/2013 members were aware of the increased financial demands arising from the requirement for the Parish Council to take over the allotments from ESBC; issues relating to the Government's Localism Act; producing a new parish plan and a neighbourhood development plan; and supporting the Neighbourhood Resource Centre as a result of funding being cut by the PCT and County Council.

An increase in parish precept was therefore considered necessary if reserves were to be kept at an adequate level to deal with any future emergency/unforeseen event. With this in mind it was considered that the precept needed to be set at £50,000 to enable current levels of provision such as the planting, the Parish Fayre and the Youth Council to be maintained. The increase would result in an increase in council tax of £3.04 per annum for a band D property. It was hoped that with careful budget monitoring this would enable future increases in parish precept to be either frozen or kept at or below the level of inflation.

Resolved:

That the budget for 2012/2013 be set at £56,000 with the precept for 2011/2012 being set at £50,000.

	2011/12 BUDGET	2012/13 BUDGET
OPENING BALANCE	20000	18000
INCOME		
Precept	42000	50000
Other	<u>10000</u>	<u>5000</u> (VAT return)
Total Income	52000	55000
EXPENDITURE		
Grants to Organisations	4000	3000
Development	1000	1000
Funds		
Insurance	500	500
Lengthsman's SLA	19000	20000

Clerk's Emp. Costs	11250	11500
Clerk's Expenses	200	200
Member's Expenses	0	0
Equipment, Maintenance, Planting, etc.	5000	5000 + Allotments for 2012/13
Travel Expenses	150	150
Training Expenses	250	250
Parish Plan Matters	5000	5000
Newsletter	2000	2000
Notice Board	100	100
Office Equipment & Stationary	250	250
Audit Fee	550	550
Subs-SPCA	750	750
Election Expenses	500	250
Advertising	100	100
Resource Centre (Cleaner's Salary)	3000	5000 Social Enterprise in 2012/13?
Contingency	<u>400</u>	<u>400</u>
Total Expenditure	54000	56000
CLOSING BALANCE	18000	17000

195/11 REPORT ON ACCOUNTS PAID

		£	cheque no	minute no
P Perry	SPCA AGM Expenses	34.35	554	191/10
Reflex	Newsletter	431.00	555	191/10
ESBC	Election Fees	101.13	556	191/10
T&D	Loneworker Alarm	31.20	557	191/20
Epworth House	Grant	400.00	558	183/11
ESBC	Nov. 2011 Salaries& NI	1254.46	559	191/10
English Landscapes	Take down Hanging Baskets	235.20	560	191/10

Resolved:

That payment of the above accounts is confirmed.

196/11 DATE OF THE NEXT MEETING OF THE COUNCIL

Resolved:

That the next meeting of the Parish Council be held on Thursday 26 January 2012 at 7.30 pm at The Neighbourhood Resource Centre.

The meeting finished at 20.45 hours.

Chairman

PART II

There were no matters of a confidential nature to discuss.