



## **WINSHILL PARISH COUNCIL**

Minutes of the Meeting of the Winshill Parish Council held at the Neighbourhood Resource Centre on Thursday 26 April 2012 at 7.30 pm.

### **Present:**

D Fletcher (Chairman), S Edmonds, M Fletcher, M Key, J Muir, I North, P Rose, J Scotland and K Smith.

### **Also present:**

S Taylor (Clerk) and S Irvine (ESBC Neighbourhood Coordinator and ASBO Officer).

### **Apologies:**

Apologies were received from Councillors R Patel and P Perry.

### **MATTERS RAISED IN PUBLIC PARTICIPATION**

There were no matters raised.

### **PART I**

#### **58/12 DECLARATIONS OF INTEREST**

There were no declarations of interest made.

#### **59/12 MINUTES**

The Minutes of the Meetings held on 22 March 2012 were agreed and signed as a correct record of events.

#### **60/12 CORRESPONDENCE**

The Clerk reported details of the following correspondence:

- |                  |  |
|------------------|--|
| a) Akiko Takeoka | Thank You for Information and Hospitality              |
| b) CPRE          | Annual Report  |
| c) Zurich        | Local Council Advisory Service Seminars                |
| d) SLCC          | Certificate in Local Council Administration            |
| e) SCC           | Waste Core Strategy 2010-2026 membership for 2012/2013 |
| f) Burton Albion | Funding Assistance – Community Trust Van               |

#### **61/12 PLANNING APPLICATIONS**

The Clerk reported on the following:

- Applications that have been decided under delegated powers;
- Applications for which time to respond has now passed;

- Applications to which we can respond.  
Members noted that the a further application that had been submitted for the former Coach House on the corner of Newton Road and Mill Hill did not differ significantly from the one turned down at appeal.

**Resolved:**

To object to P/2012/00347/MB for the conversion of the existing Coach House at the corner of Newton Road and Mill Hill Lane into 2 dwellings on the grounds that the access to the properties and the garages would be directly on to the busy Newton Road. Further, the use of the proposed garages would require the reversing of vehicles directly on or off the carriageway adjacent to the blind/substandard junction with Mill Hill Lane. This would be detrimental to highway safety being both dangerous to those using the highway as well as to the future occupants.

62/12 **MANAGEMENT AND RUNNING OF THE NEIGHBOURHOOD RESOURCE CENTRE**

It was reported that the Lengthsman was being employed to work an extra 7 hours around the centre following the departure of the Administrator at the end of her contract of employment. This was funded from the NRC budget. Meanwhile the Strategic Partnership Group was looking at how the centre could be best run in the future.

Councillor North, the Chairman of the Strategic Partnership Group referred to the contract that had been received from SCC regarding their contribution towards the running of the centre for 2012/2013.

**Resolved:**

That the Chairman of the Strategic Partnership Group be authorised to sign the contract with SCC to enable their contribution towards the running of the centre for the financial year 2012/2013 to be paid.

63/12 **PARISH PLAN**

It was reported that the street by street consultation had now been undertaken in 3 areas of the Parish and that arrangements were being made for more delivery dates. The results of the feedback to date were circulated at the meeting.

It was suggested that the new parish plan could be set out under different categories based upon people's needs.

The next parish plan meeting had been arranged for Thursday 24 May 2012 at 6.30 pm prior to the Annual Parish Meeting.

64/12 **PARISH FAYRE**

Reference was made to the minutes of the meetings of the Parish Fayre/Diamond Jubilee Committee. Good progress was being made although for both practical and logistical reasons it had been decided not to have a beacon or firework display on the evening of 4 June 2012.

It was suggested that there could be a competition for the greatest distance reached by a helium balloon.

The next meeting of the Parish Fayre Committee had been arranged for Wednesday 9 April 2012 at 6.00 pm.

**Resolved:**

That around 200 balloons and the helium gas is purchased for a balloon completion.

65/12 **PARISH DESIGN STATEMENT**

The reasons for the bid made on behalf of the Parish Council for additional funding to support drawing up a Neighbourhood Plan not being approved were apparently due to its timescale. The Chairman advised that he was taking this up directly with the Borough Council to see if there was any way the decision could be changed.

#### 66/12 NEWSLETTER/WEBSITE

The Spring Edition of the newsletter had been published and would be delivered during May 2012.

It was noted that the hosting/maintenance of the website was up for renewal.

**Resolved:**

That a sum of £130 be paid to Eric Roy to continue to host and maintain the parish website during 2012/2013.

#### 67/12 REVIEW OF PLANTING/GROUNDS MAINTENANCE

It was reported that arrangements were well under way with regard to Winshill in Bloom. The Landscape Group had agreed to sponsor the existing flower beds and the "Welcome to Winshill" signs had been ordered.

It was noted that Councillor Perry had compiled some 9 wildlife walks around Winshill which could form part of the submission and possibly be published as a booklet at a later date.

There was now a need to agree the judges' route which would take place on 24 July 2012 between 10.00 am and 12.30 pm finishing with a presentation at the Resource Centre.

The awards evening for the Winshill in Bloom competition at the Resource Centre was agreed for Friday 21 September.

Twelve raised beds had been erected at the back of the Resource Centre as part of the joint T&D/Parish Council "Grow it/Eat" project funded through the Health Foundation. The scheme had been advertised in the newsletter inviting local groups to participate in the scheme.

**Resolved:**

That a sum of up to £500 made available to cover the cost of the Winshill in Bloom awards evening - to include the cost of providing a buffet meal.

#### 68/12 PARISH YOUTH COUNCIL

Following the submissions that had been received for play equipment the Chairmen of the Parish and Youth Council had been invited by the preferred supplier, Proludic, to an installation recently completed in Watford. Representatives of the company would also be attending the next meeting of the Youth Council to help give advice on obtaining funding for the scheme.

#### 69/12 FINANCIAL REPORT

Members were presented with the audited accounts for the year ending 31 March 2012.

**Resolved:**

- That the financial accounts for the year ending 31 March 2012 be accepted.
- That the Annual Governance Statement be agreed.

#### 70/12 GRANTS TO OTHER ORGANISATIONS

A more detailed application had now been received from Autumn Days for a day trip. Also a request for funding had been received from Burton Albion Community Trust seeking contributions towards the purchase of a community trust van.

**Resolved:**

- That a sum of £500 be given to Autumn Days towards the cost of a summer outing.
- That the Burton Albion Community Trust be advised that the Parish Council are willing to donate a sum of £500 towards providing a community trust van provided that the appropriate grant request forms are completed and the purchase actually proceeds.

**71/12 REPORT ON ACCOUNTS PAID**

		£	cheque no	minute no
Clerk	Expenses & Purchases	138.61	573	191/10
Chairman	Equipment Purchases	153.10	574	191/10
ESBC	March Salaries Recharge	1254.46	575	191/10
JRB Enterprises	Poop Scoops	69.65	576	191/10
T & D	4 <sup>th</sup> Qtr Lengthsman's SLA	4888.47	577	191/10
Rosebank Nurseries	Plants	551.61	578	191/10

**Resolved:**

That payment of the above accounts is confirmed.

**72/12 PACT MEETING REPORT**

It was reported that the April meeting was poorly attended and that the main issue of concern was the reported anti-social behaviour problem at Wheatley Lane Recreation Ground. The Borough ASBO Officer stated that she was actively pursuing this but her biggest problem was the lack of records and documentary evidence of the occurrences.

The next meeting was arranged for Monday 2 July 2012.

**73/12 COUNTY COUNCILLOR'S REPORT**

The County Councillor for Winshill was not present at the meeting and no report had been received.

**74/12 BOROUGH COUNCILLOR'S REPORT**

Councillors D Fletcher reported that Eon had a contract to erect the teen lighting at Canterbury Road at a cost of £2654.55. The future maintenance and energy costs of these were likely to be tied into the running of the Resource Centre.

**75/12 CLERK AND MEMBERS' REPORTS**

Concern was again raised about the continuing absence of the areas' representative on the County Council. The best way to make representations was again briefly discussed.

**76/12 DATE OF THE ANNUAL PARISH MEETING**

**Resolved:**

That the Annual Parish Meeting be on 24 May 2012 at 7.00 pm followed by a meeting of the Parish Council at 7.30 pm at The Neighbourhood Resource Centre.

There were no matters of a confidential nature and the meeting finished at 21.40 hours.

Chairman