



WINSHILL PARISH COUNCIL

Minutes of the Meeting of the Winshill Parish Council held at the Neighbourhood Resource Centre on Thursday 27 September 2012 at 7.30 pm.

Present:

I North (Chairman), S Edmonds, D Fletcher, M Fletcher, M Key, J Muir, R Patel, P Perry, P Rose, J Scotland and K Smith.

Also present:

S Taylor (Clerk) and A Mason (ESBC).

Apologies:

There were no apologies.

MATTERS RAISED IN PUBLIC PARTICIPATION

Andy Mason outlined the Borough Council's support for part of the open land on Vancouver Drive to be planted with native trees with the creation of a sitting area. However, the Borough could not rule out future development of the area as a whole due to its value as such. The Borough would work with the Parish to work up a project for submission to the next meeting of the Neighbourhood Development Forum on 20 November 2012.

The Parish Council agreed to put the Vancouver Drive scheme forward as a project for funding from the Neighbourhood Development Fund and pointed out that there was community support for this as identified in the recent Parish Plan consultation exercise. A scheme together with costing would be submitted by the end of October 2012 for further consideration.

PART I

139/12 DECLARATIONS OF INTEREST

Councillor Smith declared an interest with regard to **PART II** - Neighbourhood Resource Centre –Minute 158/12 and left the meeting before this was discussed.

140/12 MINUTES

The Minutes of the Meetings held on 26 July 2012 were agreed and signed as a correct record of events subject to two minor amendments (Hawfield Lane not Hillfield Lane- 124/12 and the word commercial replace public house – 129/12).

141/12 CORRESPONDENCE

The Clerk reported details of the following correspondence:

- | | |
|--------------------|---------------------------------------|
| a) East Staffs CVS | Proposed Community Website |
| b) ESBC | Fence at bottom of Bearwood Hill Road |

c) Audit Commission	Appointment of External Auditor from 2012/13
d) ESBC	Dog Control Orders Consultation
e) ESBC	Council Tax Benefit Changes – Consultation
f) ESBC	Washlands Action Plan “One Year On” Event
g) ESBC	Register of Electors – Published 16 October 2012-10-02
h) SCC	Street Lighting – Energy Conservation Initiative
i) SCC	Rights of Way Team
j) SCC	Winshill Village and Tower View School Governor Vacancies
k) Staffs Playing Fields	AGM 17 October 2012-10-02
l) Staffs Comm. Coun.	AGM 24 September 2012

It was agreed that the Clerk write to ESBC regarding the lack of progress with the land at the bottom of Bearwood Hill Road and to the CVS inviting them to attend a future meeting to discuss their proposed website.

Resolved:

That the Parish Council pay the annual subscription for 2012/12 of £15 to the Staffordshire Playing Fields Association.

142/12 **PLANNING APPLICATIONS**

The Clerk reported on the following:

- Applications that have been decided under delegated powers;
- Applications for which time to respond has now passed;
- Applications to which we can respond.

143/12 **MANAGEMENT AND RUNNING OF THE NEIGHBOURHOOD RESOURCE CENTRE**

It was reported that a new alarm had been fitted at the centre. There had also been some changes to the groups using the centre. The next meeting of the Strategic Partnership Group was on 2 October 2012.

It was moved that the issues regarding the terms of reference of the Employment Committee and the appointment of a new administrator be discussed under Part II of the agenda due to the confidential nature of the business.

144/12 **PARISH PLAN**

Following the completion of the public consultation exercise it was reported that the Draft Parish Plan would cover a range of activities in the new format previously agreed. This would hopefully be available for discussion at the next parish council meeting prior to the planned public meeting on Thursday 6 December 2012 at 7.00pm.

The next meeting of the Parish Plan Committee would be on 13 November 2012 at 2.00 pm.

145/12 **PARISH FAYRE**

A new date of Monday 27 May 2013 was suggested for the Fayre. It was noted that there was already a lot of interest from previous stall holders. There was a need to come up with a new theme following the success of the Diamond Jubilee.

146/12 **PARISH DESIGN STATEMENT**

Councillor Perry presented her draft design statement to the meeting. It was agreed that this be circulated for further discussion at the next meeting.

147/12 **NEWSLETTER/WEBSITE**

It was noted that the Walks around Winshill Booklet still needed to be put onto the website. Articles for the winter edition of the Newsletter needed to be submitted by Saturday 10 November 2012.

148/12 **REVIEW OF PLANTING/GROUNDS MAINTENANCE**

Following the judging of the Winshill in Bloom competition it was agreed that some little shields should be purchased for the winners to keep as a permanent memento. It was reported that the Parish had been awarded “Silver” in respect of its entry into the Heart of England competition. The day of the judging had gone well helped by good support and fine weather. The Parish had been encouraged at the presentation ceremony to enter again next year on the basis it would be easier following the work already done. Some 158 copies of the “Walks around Winshill” books had now been sold at £1.00 each.

149/12 **PARISH YOUTH COUNCIL**

The next meeting of the Youth Council would be on 23 October at Abbot Beyne School. Members agreed to support the bid put in on behalf of the Youth Council for £50,000 from Sports England towards the Wheatley Lane Project. When completed this would be maintained for 3 years by the supplier and then by the Borough Council.

150/12 **FINANCIAL REPORT**

Members were presented with the financial position at the end of September 2012. It was noted that the spending to-date was in accordance with the budget. The Council’s insurance renewal premium was then discussed.

Resolved:

That the Parish Council take out a 5 Year Long Term Agreement with Zurich Municipal at a reduced rate of £333.54.

151/12 **GRANTS TO OTHER ORGANISATIONS**

There were no applications for grants.

152/12 **REPORT ON ACCOUNTS PAID**

		£	cheque no	minute no
Asda etc.	Heart of England Buffet	94.67	607	194/11
James Coles & Sons	Plants	224.76	608	194/11
Landscape Group	Hanging Baskets	800.26	609	194/11
ESBC	June Salaries Recharge	1,249.64	610	194/11
Zurich	LCAS Membership	114.00	611	194/11
Ryman etc.	Walking Booklets	71.98	612	194/11
ESBC	July Salaries Recharge	1,249.64	613	194/11
Trent & Dove	Loneworker Alarm	31.20	614	194/11
ESBC	August Salaries Recharge	1,249.64	615	194/11
Audit Commission	2011/2012 External Audit	480.00	616	194/11
Orbit	Handyman Service	60.00	617	194/11
B. Alb. Comm. Trust	Grant towards Van	500.00	618	132/12

Resolved:

That payment of the above accounts is confirmed.

153/12 **PACT MEETING REPORT**

It was reported that the next meeting would be on Monday 1 October 2012.

154/12 **COUNTY COUNCILLOR'S REPORT**

The County Councillor was not present at the meeting.

155/12 **BOROUGH COUNCILLOR'S REPORT**

There were no further significant matters to report.

156/12 **CLERK AND MEMBERS' REPORTS**

The Clerk requested that any outstanding Registers of Councillor's Interests be handed to him.

157/12 **DATE OF THE NEXT MEETING**

Resolved:

That the date of the next meeting be on 25 October 2012 at 7.30 pm at the Neighbourhood Resource Centre.

PART II

158/12 **MANAGEMENT AND RUNNING OF THE NEIGHBOURHOOD RESOURCE CENTRE**

The interview process for the new administrator was discussed together with the proposed terms of reference for the Employment Committee.

Resolved:

That the Employment Committee Terms of Reference be formally adopted.

The meeting finished at 21.30 hours.

Chairman