



## **WINSHILL PARISH COUNCIL**

Minutes of the Meeting of the Winshill Parish Council held at the Neighbourhood Resource Centre on Thursday 20 December 2012 at 7.30 pm.

### **Present:**

I North (Chairman), D Fletcher, M Fletcher, M Key, P Perry, P Rose and J Scotland.

### **Also present:**

S Taylor (Clerk) and K Smith (Neighbourhood Resource Centre Coordinator).

### **Apologies:**

Apologies were received from Councillors S Edmonds, J Muir and R Patel.

### **MATTERS RAISED IN PUBLIC PARTICIPATION**

There were no members of the public present.

### **PART I**

#### **198/12 DECLARATIONS OF INTEREST**

There were no declarations of interest made.

#### **199/12 MINUTES**

The Minutes of the Meetings held on 22 November 2012 were agreed and signed as correct records of events.

#### **200/12 CORRESPONDENCE**

The Clerk reported details of the following correspondence:

- |                       |  |
|-----------------------|--|
| a) Trent & Dove       | Properties Available to Let                  |
| b) ESBC               | Local Tax and Precept – Tax Base for 2013-14 |
| c) SCC                | Ice Busters (Winter Maintenance)             |
| d) Step 4Ward         | Consultation Meeting – 14 January 2013       |
| e) Councillor Edmonds | Resignation from Parish Council              |
| f) Centre Coordinator | Financial Matters                            |
| g) Mrs H Gaynor       | Interest in becoming a Parish Councillor     |

### **Resolved:**

- That the T&D properties to let be advertised on the Centre Noticeboard
- That the resignation of Councillor Edmonds be formally accepted and that she be thanked for her contributions to the Parish

- That a Notice of Vacancies in the Office of Councillor be placed on the Parish Notice Board in accordance with the Local Election (Parishes and Communities) Rules 1986
- That the Employment Committee take up the matter of funding Resource Centre items with the Strategic Partnership Board

#### 201/12 **PLANNING APPLICATIONS**

The Clerk reported on the following:

- Applications that have been decided under delegated powers;
- Applications for which time to respond has now passed;
- Applications to which we can respond.

Members unanimously expressed their support for the proposal to convert the former Swan Public House into 9 apartments and erect a terrace of 3 dwellings and 1 detached dwelling (P/2012/01512).

#### 202/12 **PARISH PLAN**

A new more focussed version of the draft new parish plan was discussed. It was noted that the public had been consulted twice via the newsletter and door-to-door consultation and that there were no fundamental discords in what people were suggesting.

It was agreed that personal invites be sent to groups and individual respondents to the public meeting on 16 January 2013. Also public notices could be put up closer to the date of the meeting.

#### 203/12 **PARISH YOUTH COUNCIL**

The minutes of the December meeting of the Youth Council had been circulated.

#### 204/12 **FINANCIAL REPORT**

Members were presented with the financial position at the end of December 2012. It was noted that the spending to-date was in accordance with the budget.

##### **Resolved:**

That the 4 Parish Council staff members be awarded a £50 Christmas gratuity payment in appreciation for their hard work throughout 2012.

With regards to the need to set the budget for 2013/2014 members were aware of the continuing financial demands arising from the requirement for the Parish Council to take over the allotments from ESBC; issues relating to the Government's Localism Act; progressing the new parish plan and a neighbourhood development plan; and supporting the Neighbourhood Resource Centre as a result of funding being cut by the PCT and County Council.

An increase in parish precept was therefore considered necessary if reserves were to be kept at an adequate level to deal with any future emergency/unforeseen event. With this in mind it was considered that the precept needed to be set at £56,000 to enable current levels of services to be maintained.

Whilst the members noted the Borough Council's proposed grant it was noted that this was only provisional and subject to the Cabinet Meeting on 14 January 2013 and therefore could in no way be assumed.

**Resolved:**

That the budget for 2013/2014 be set at £75,000 with the precept for 2013/2014 being set at £56,000.

	<b>2013/14 BUDGET</b>
<b>OPENING BALANCE</b>	<b>25000</b>
<b>INCOME</b>	
Precept	<b>56000</b>
Other Income	<b><u>18000</u></b>
<b>Total Income</b>	<b>74000</b>
<b>EXPENDITURE</b>	
Grants to Organisations	<b>5000</b>
Development Funds	<b>3000</b>
Insurance	<b>500</b>
Lengthsman's SLA	<b>18000</b>
Clerk's Emp. Costs	<b>12000</b>
Clerk's Expenses	<b>200</b>
Member's Expenses	<b>0</b>
Equipment, Maintenance, Planting, etc.	<b>10,000</b>
Travel Expenses	<b>100</b>
Training Expenses	<b>1000</b>
Parish Plan Matters	<b>5000</b>
Newsletter	<b>2000</b>
Notice Board	<b>0</b>
Office Equipment & Stationary	<b>250</b>
Audit Fee	<b>500</b>
Subs-SPCA	<b>750</b>
Election Expenses	<b>0</b>
Advertising	<b>100</b>
Resource Centre (Including Salaries)	<b>15000</b>
Contingency	<b><u>1,600</u></b>
<b>Total Expenditure</b>	<b>75000</b>
<b>CLOSING BALANCE</b>	<b>24000</b>

205/12 **REPORT ON ACCOUNTS PAID**

		£	cheque no	minute no
Home & Trade	Polytunnel Gravel	175.76	628	194/11
ESBC	Nov. 2012 Salaries & NI	2245.37	629	194/11
Reflex	Newsletter	430.00	630	194/11
Orbit	Handyman Service	84.00	631	194/11
Clerk	Oct – Dec 2012 Expenses etc	102.67	632	194/11

**Resolved:**

That payment of the above accounts is confirmed.

206/12 **DATE OF THE NEXT MEETING OF THE COUNCIL**

**Resolved:**

That the next meeting of the Parish Council be held on Thursday 24 January 2013 at 7.30 pm at The Neighbourhood Resource Centre.

The meeting finished at 21.00 hours.

Chairman

**PART II**

There were no matters of a confidential nature to discuss.