



## **WINSHILL PARISH COUNCIL**

Minutes of the Meeting of the Winshill Parish Council held at the Neighbourhood Resource Centre on Thursday 28 March 2013 at 7.30 pm.

### **Present:**

I North (Chairman), D Fletcher, M Fletcher, H Gaynor, J Muir, R Patel, P Perry, P Rose, J Scotland and E Starmer.

### **Also present:**

S Taylor (Clerk), K Smith (Centre Coordinator) and Mr S Grocock (Property Director, Trent & Dove Housing).

### **Apologies:**

Apologies were received from Councillor M Key.

### **MATTERS RAISED IN PUBLIC PARTICIPATION**

Mr Grocock explained that T & D were happy to give help and advice to the Parish Council on planning related matters. He referred in particular to the need to have robust plans of local needs in relation to possible future developer contributions.

He explained how he considered the new national planning policy framework was operating and how housing associations were best placed to deliver the 30 year housing needs.

A brief reference was made to potential future development sites in Winshill including Vancouver Drive.

### **PART I**

#### **43/13 DECLARATIONS OF INTEREST**

There were no declarations of interest made.

#### **44/13 MINUTES**

The Minutes of the Meeting held on 28 February 2013 were agreed and signed as correct records of events.

#### **45/13 DECLARATION OF ACCEPTANCE OF NEW PARISH COUNCILLORS**

The new members, Councillors Gaynor and Starmer, read out and signed their Declarations of Acceptance and were welcomed onto the Parish Council by the other members.

#### **46/13 CORRESPONDENCE**

The Clerk reported details of the following correspondence:

a) ESBC	Taxi Licensing Policy Consultation
b) ESBC	Allotment Transfers to Parish Councils
c) ESBC	Accumulation of Refuse at Properties on Bearwood Hill and Ashby Road
d) Star Foundation	Recycling Banks
e) Trent & Dove	Administrators Salary
f) Staffs Comm. Council	2013/2014 Membership
e) SCC	Winshill Village School Governor Vacancy
f) Drakelow Site Services	Arborist Services

**Resolved:**

That the Parish Council supports the nomination of Councillor Gaynor for the vacant position of school governor at Winshill Village Primary.

47/13 **PLANNING APPLICATIONS**

The Clerk reported on the following:

- Applications that have been decided under delegated powers;
- Applications for which time to respond has now passed;
- Applications to which we can respond.

**Resolved:**

That the Parish Council objects to the erection of a conservatory at 183 Bearwood Hill Road – P/2013/00328 unless adequate on-site parking can be provided for the staff. It is considered that the proposal as it stands would further reduce the on-site parking arrangements exacerbating the existing on-street parking problems at this location close to the junction of Oxley Road and Bearwood Hill Road.

48/13 **MANAGEMENT AND RUNNING OF THE NEIGHBOURHOOD RESOURCE CENTRE**

The Co-ordinator gave an update on the work at the Centre.

The banner to use on future photo opportunities saying “Supported by Winshill Parish Council” had been delivered together with another one saying “Winshill Parish Council”.

East Staffordshire Citizens Advice Bureau had been engaged to provide a bespoke gateway advice session for residents of Winshill on Wednesday mornings between 9 am and 1 pm.

The Parish Council office at the rear of the Centre was now up and running.

49 /13 **PARISH PLAN**

The Co-ordinator had produced a cover for the Parish Plan.

It was suggested that Councillor Key would break-down the Plan into related issues to enable different members to “own” certain aspects of the Plan as well as involving the Lenghtsman and the Co-ordinator to help achieve its overall delivery.

With a view to producing an emergency plan in conjunction with the Borough it was agreed that an advisory group be set up comprising of Councillors D Fletcher, Gaynor, Perry and Scotland together with the Co-ordinator.

The next meeting of the Parish Plan Committee would be on 22 April 2013 at 10am.

50/13 **PARISH FAYRE**

It was reported that everything was going to plan with the stall holders returning their forms and St John’s Ambulance being contacted.

### 51/13 PARISH DESIGN STATEMENT

It was agreed that a planner who lived locally attend a future meeting to advise members on how to go about producing a Neighbourhood Plan.

### 52/13 NEWSLETTER/WEBSITE

The Clerk advised that the newsletter would be ready for distribution in late April/Early May. It was agreed that the timing would help make people aware of the Parish Fayre and Winshill in Bloom as well as providing a summary of the Parish Plan.

The Clerk reported that the information about the Parish Fayre and the Parish Plan had been up-loaded onto the website together with information about the new members.

### 53/13 REVIEW OF PLANTING/GROUNDS MAINTENANCE

It was reported that the plants for the Parish had been ordered and would be delivered soon. Winshill Residents Association had agreed to sponsor the 2<sup>nd</sup> edition of the Winshill Walks. In conjunction with the vegetable growing project and associated workshops it was also hoped to produce a cook book with recipes from prominent local people.

### 54/13 PARISH YOUTH COUNCIL

The minutes of the meeting held on 26 March 2013 had been circulated.

### 55/13 FINANCIAL REPORT

Members were presented with the financial position at the end of March 2013. It was noted that the spending to-date was in accordance with the budget.

There was a brief discussion about the £200 per annum charge levied by the Borough Payroll's Section in dealing with the administration of the Co-ordinator's salary following concerns raised by a member of the Strategic Partnership Board.

#### **Resolved:**

That the Parish Council considers that the £200 per annum charge levied by the Borough Payroll's Section in dealing with the administration of the Co-ordinator's salary to be fair and reasonable.

### 56/13 GRANTS TO OTHER ORGANISATIONS

The Grants Committee had met to discuss the criteria for making grants and hoped to come forward with some suggestions for improvements to the system. One suggestion was that these should be publicised in the newsletter.

Reference was made to a request for payment of a grant made to the Winshill Health Centre for planting/hanging baskets in May 2012. The Clerk agreed to check the original application to ascertain the amount of the grant and report back prior to arranging payment.

### 57/13 REPORT ON ACCOUNTS PAID

		£	cheque no	minute no
Co-op	Meeting Refreshments	28.30	646	194/11
Delamore	Bedding Plants	830.10	647	194/11
ESBC	February Salaries Recharge	2245.37	648	194/11

#### **Resolved:**

That payment of the above accounts is confirmed.

58/13 **PACT MEETING REPORT**

It was noted that the next meeting would be on 8 April 2013.

59/13 **COUNTY COUNCILLOR'S REPORT**

The County Councillor was not present at the meeting.

60/13 **BOROUGH COUNCILLOR'S REPORT**

There was nothing further to report.

61/13 **CLERK AND MEMBERS' REPORTS**

The Clerk reported that he had written to Orbit requesting more feedback on the Handyman Scheme.

The Clerk had also been in contact with the Burton Mail regarding their attendance at meetings.

62/13 **DATE OF THE NEXT MEETING**

**Resolved:**

That the date of the next meeting be on 25 April 2013 at 7.30 pm at the Neighbourhood Resource Centre.

**PART II**

There were no matters of a confidential nature to discuss.

The meeting finished at 21.30 hours.

Chairman