



## **WINSHILL PARISH COUNCIL**

Minutes of the Meeting of the Winshill Parish Council held at Winshill Neighbourhood Resource Centre at 7.30 pm on Thursday 28<sup>th</sup> April 2016.

### **Present:**

Councillors S Beddows, D Fletcher (also a Borough Councillor), M Fletcher, I North (Chairman), L O'Mahoney, P Rose and K Smith and EStarmer.

### **Also present:**

S Taylor (Clerk), Jackie Meadows-Lee (Age UK), Mr T Sharkey and Mr J Jeffrey (local residents).

### **Apologies:**

Apologies were received from Councillors H Gaynor, G Lomas and P Rose.

### **MATTERS RAISED IN PUBLIC PARTICIPATION**

The two local residents of Brough Road made reference to the recent event to clean up for the Queen and suggested a litter picking day in lead up to Winshill in Bloom. This could be publicised at the Parish Fayre. They also raised concerns regarding the parking of some parents of children at Winshill Village Primary in front of residential drives particularly during the afternoon pick-up. The condition of the bank leading to Brough Road from the Jubilee car park was also discussed with a view to improving its appearance.

Mrs Meadows-Lee explained her new role as care coordinator for the Burton Area. She was looking to get the over 65s needing help to get back into the community following referrals from their GP. In this respect she hoped to work closely with the Resource Centre to provide the low level help (not care) required.

### **PART I**

#### **57/16 DECLARATIONS OF INTEREST**

Councillor O'Mahoney declared an interest with respect to the quotes received for electrical work at the Resource Centre and took no part in the decision making process (Agenda Item 63/16 refers).

#### **58/16 MINUTES**

The Minutes of the Meeting held on 24<sup>th</sup> March 2016 were agreed and signed as correct records of events.

## 59/16 **CORRESPONDENCE**

The following correspondence had been received:

- |                         |  |
|-------------------------|--|
| a) SCC                  | Neighbourhood Highways Team – Visit/Reduction in Hours |
| b) SCC                  | Joint Meeting with Parishes – 19 May 2016              |
| c) Rachel Ortiz         | Children’s Sessions at Winhill Village Primary         |
| d) Eric Roy             | Winhill Website Support Renewal for 2016/17            |
| e) Healthwatch Staffs   | Engaging with the Local Community                      |
| f) Staffs Comm. Council | Annual Membership Renewal Request                      |

It was agreed to renew the website support service and to invite someone from Healthwatch Staffordshire to a future Parish Council meeting.

## 60/16 **PLANNING APPLICATIONS**

The following were reported:

- a) Applications which have been decided under delegated powers
- b) Applications to which we can respond

P/2016/00335 Felling of Ash tree and crown reduction of Ash tree at 98 Newton Road  
P/2016/00349 Crown lifting and cutting back branches to Sycamore tree on Scalpcliffe Road  
P/2016/00359 Erection of a first floor rear extension at 138 Scalpcliffe Road  
P/2016/00439 Construction of a new driveway and garage at 89 Ashby Road

Members raised no objections to any of the above applications.

It was reported that the appeal by David Wilson Homes for 100 houses at Bladon Fields off Newton Road in South Derbyshire had been allowed.

## 61/16 **COUNTY COUNCILLORS’ REPORT**

The County Councillor was not present.

## 62/16 **BOROUGH COUNCILLOR’S REPORT**

Councillor Fletcher reported that the borough Council was looking at options to the running of its Leisure and Cultural Services including possible outsourcing.

## 63/16 **NEIGHBOURHOOD RESOURCE CENTRE CO-ORDINATORS REPORT**

The Administrator reported on the forthcoming programme of events and explained that the CAB had been very busy of late. The Burton Mail was hoping to do an article on the Centre. Members considered the quotations received for upgrading the fluorescent lighting to LED fittings and replacing the faulty time clock at the Centre. These were from O’Connor Electrical (£2088.55) and Mick Electrical (£1500).

### **Resolved:**

To accept the quotation of £1500 received from Mick Electrical to upgrade the lighting and replace the faulty time clock at the Resource Centre.

## 64/16 **PARISH PLAN**

There was nothing new to report.

65/16 **COMMUNITY/ PARISH FAYRE**

Everything was in place for the event on the 30<sup>th</sup> May including the Road Closure Order.

66/16 **NEIGHBOURHOOD PLAN**

The consultant was working on a response to the comments received from the Borough Council on the Submitted Neighbourhood Plan, Basic Conditions Report and Consultation Report that had recently been submitted. It is hoped that this will finally enable the Borough to complete the formal consultation exercise prior to the appointment of an Inspector.

67/16 **NEWSLETTER/WEBSITE**

Although there were some late articles the Spring Edition of newsletter should be back from the printers by around the 10<sup>th</sup> May ready for distribution. It was agreed to put an article in welcoming the new vicar at St Mark's Church who was keen to work within the community.

68/16 **REVIEW OF PLANTING/GROUNDS MAINTENANCE**

It was reported that the tenders had been received from the Landscape Group, Beaumont Gardens & Landscapes and D Hughes for the grounds maintenance works. Based upon a cost/quality assessment process the contact for shrub beds and watering was awarded to the Landscape Group and the work around the Resource Centre was awarded to Beaumont. Unfortunately D Hughes did not satisfy the standards laid down in the specification. It was suggested that the walks booklets needed amending to include the Peace Wood. It was agreed to get a quote for books with an amended history walk. It was also agreed to target people through social media in June with regards to donations towards the proposed memorial in the Peace Wood.

**Resolved:**

That the groups entering the "adopt a tub" competition this year be given £25 to spend on plants this year rather than be given the plants.

69/16 **PARISH YOUTH COUNCIL**

It was noted that a petition had been received objecting to the location of the Parkor Play Equipment on Wheatley Lane Recreation Ground. Councillor D Fletcher pointed out that this was a Youth Parish Council matter in conjunction with the Borough Council. He pointed out that the residents of Winshill had been kept well informed and that the equipment was sited well away from houses.

Whilst a date for the next meeting of the Youth Council still needs to be arranged, unfortunately this has not been helped by the delay in installing the new play equipment.

70/16 **ANNUAL GOVERNANCE STATEMENT**

**Resolved:**

To approve the Annual Governance Statement for the year ending 31<sup>st</sup> March 2016.

71/16 **FINANCIAL REPORT**

Members considered the Final Accounts for the year ending 31<sup>st</sup> March 2016.

**Resolved:**

To approve the Final Accounts for the year ending 31<sup>st</sup> March 2016.

72/16 **GRANTS TO OTHER ORGANISATIONS**

No applications for grant aid had been received.

73/16 **REPORT ON ACCOUNTS PAID**

		£	cheque no	minute no
Delamore Plants	Plants	1200.59	894	237/14
Coles Nurseries	Plants	765.00	895	237/14
Winsill Allot. Ass.	Financial Contribution	1464.00	896	237/14
ESBC	March 2015 Salary Costs	1085.43	897	237/14
Clerk	Jan-Mar 2016 Office Costs etc	126.99	898	237/14
Reighton Nurseries	Plants	42.00	899	237/14

**Resolved:**

That payment of the above accounts is confirmed.

74/16 **CLERK AND MEMBERS' REPORTS**

It was agreed that the Clerk write to Tower View Primary School commending them following the recent good news regarding the Ofsted Report.

75/16 **DATE OF THE NEXT MEETING**

**Resolved:**

That the Annual Parish Meeting be held on 26 May 2016 at 7.00 pm followed by Annual Meeting of the Parish Council at 7.30pm at the Neighbourhood Resource Centre.

**PART II**

**MATTERS OF A CONFIDENTIAL NATURE**

76/16 **CRITERIA FOR MAKING GRANTS TO OTHER ORGANISATIONS**

Members completed the review of the criteria for making grants and agreed the new application form to be used with effect from 26 May 2016.

The meeting finished at 9.45 pm.

Chairman