

## **WINSHILL PARISH COUNCIL**

Minutes of the Meeting of the Winshill Parish Council held at Winshill Village Primary School, Winshill on Thursday, 24 November 2005.

### **Present:**

Councillors D F Fletcher (Chairman), M Fletcher, M Gale, J Muir, R Patel, P Rose, J Scotland and A White.

### **Also present:**

Borough Councillor P A Hancox, Mr S Taylor (Clerk) and L Evans from East Staffordshire Primary Care Trust.

### **Apologies:**

Apologies for absence were received from Councillors D Bartram and F Bartram, and Councillor M Costelloe due to illness.

### **228/05 DECLARATIONS OF INTEREST**

There were no declarations of interest made.

### **229/05 PUBLIC PARTICIPATION**

Lisa Evans from the Primary Care Trust outlined the proposal for working in partnership with the Parish Council, Winshill Health Centre and the Community Café in the soon to be vacated Area Housing Office. She outlined the proposals for a multi functional, needs led facility which will allow service providers to tackle key social issues in the area providing, and creating support for residents.

The PCT were keen to progress things quickly in view of the future changes in their organisation. It was necessary to secure significant funding for the project and in this context some further assurances would be necessary regarding the terms/length of lease.

The Chairman thanked Lisa for taking the time to address the meeting and promised to get in touch as soon as possible in order to progress matters.

### **230/05 MINUTES**

The Minutes of the Meeting held on 22<sup>nd</sup> September 2005 were approved and signed as a correct record.

### **231/05 MATTERS ARISING**

Councillor Muir referred to the grant made to the Burton 22<sup>nd</sup> St. Marks Scout Group for a new entrance door to their premises, which had now been omitted from the grant the County Council were making for similar works.

### **232/05 FUTURE MANAGEMENT AND RUNNING OF THE AREA HOUSING OFFICE**

Members were made aware of the meetings of the sub-committee that had taken place together with all correspondence on the proposed lease.

Concerns were expressed regarding the role of the PCT and their proposed full time use of the building. It was agreed that the Parish Council should remain the main tenant of the premises with the PCT as sub-tenants, with some form of joint management board set up to oversee the running. It was considered important that other organisations should be able to use the building where appropriate.

**Resolved:**

That the sub-committee be charged with the responsibility for taking over the Area Housing Office and negotiating with all other interested parties regarding the use of the building and that they report back on progress to the Parish Council.

233/05 **CORRESPONDENCE**

The Chairman reported details of the following correspondence:

- a) Trent and Dove            Winshill Area Housing Office – Costings
- b) SCC                            Clerks of Larger Councils Meeting
- c) SCC                            Local Members Initiative Scheme – Skate Park
- d) Zurich Municipal        Policy Renewal Confirmation
- e) DCC                            Minerals and Waste Development Framework
- f) ESBC                            Council Link Press Release
- g) SCC                            Delivery of Highway Services within East Staffordshire
  
- h) ESBC                            Agenda and notes for the planning applications committees to be held at the Town Hall at 1400 on Monday 17<sup>th</sup> October 2005 and Monday 14<sup>th</sup> November 2005
  
- i) Orbit Housing              Residents Home Support Scheme – Response
- j) SCC                            Local Transport Plan for Staffordshire - Progress Report
- k) ESBC                            Tenth Forward Plan for 2005/2006
- l) ESBC                            Parish Councils’ Forum – Wednesday 7<sup>th</sup> December 2005
- m) SCC                            East Staffordshire District Review of School Places
- n) SPCA                            AGM – Saturday 5<sup>th</sup> November 2005
- o) ESBC                            Neighbourhood Watch Event – 24 November 2005
- p) Audit Commission        Completion of the Annual Audit
- q) National Forest            Parish Paragons Planting Event
- r) SCC                            Staffordshire Minerals and Waste Development Framework
- s) SCC                            Community Paths Initiative – Bids for 2006/07
- t) SCC                            Climate Change – Public Consultation
- u) ESBC                            Parish Councils’ Forum – Minutes of Meeting with SCC Highways
- v) Trent & Dove              Draft Lease of Area Housing Office for Approval
- w) ESBC                            Parish Precept Requirement for 2006/2007
- x) SCC                            Winter Driving Leaflet
- y) National Forest Co.        New One Acre Woods
- z) Winshill Methodist        Application for Grant Aid  
Church

With regard to the consultation on the Community Paths Initiative and New One Acre Woods it was agreed to put these on the agenda of the next meeting for further consideration.

234/05 **PLANNING APPLICATIONS**

The Chairman reported on the following:

- a) Applications that have been decided under delegated powers;
- b) Applications for which time to respond has now passed;
- c) Applications to which we can respond.

Members were informed of the Planning Sub-Committee's decision to object to a proposal for a hot food take-away at 46 Melbourne Avenue – CU/13104/006.

235/05 **DEVELOPMENT OF A PARISH PLAN**

After a short discussion it was agreed that the Borough Council be invited to send someone along to a future meeting to advise on how to go about developing a future Parish Plan.

236/05 **CONSIDERATIONS REGARDING THE TRANSFER OF OPEN SPACES AND PLAY AREAS TO THE PARISH**

Nothing further had been heard from the Borough Council on this issue.

237/05 **PROPOSAL FOR RESIDENTS HOME SUPPORT SCHEME - PROGRESS REPORT**

There had been no responses to the letters sent to Age Concern or the SPCA seeking further advice from the National Association of Local Councils.

Orbit Housing Association had written in support of the scheme, which they considered could complement their own Handyman Service by working in partnership with existing voluntary and statutory organisations.

It was agreed to invite the Agency Manager to a future meeting to discuss issues further.

238/05 **NEWSLETTER**

The Winter Issue of the Newsletter was almost ready for publication.

It was agreed that this issue should be delivered to every door in view of the success of the Newsletter to-date. Copies should be available for delivery week commencing 5<sup>th</sup> December.

239/05 **FINANCE/BUDGET FOR 2006/2007**

Members were presented with the financial position at 24<sup>th</sup> November 2005, which showed expenditure slightly under target with budget.

The Annual Return for the year ended 31 March 2005 had been agreed and certified by the Audit Commission following the completion of the internal audit of the accounts.

Members considered the 2006/2007 Budget and the Parish Precept.

**Resolved:**

To increase the Parish Precept in line with inflation to £28,000.

## 240/05 REPORT ON ACCOUNTS PAID

			Cheque No
Mr S Stone	July/Aug. Mileage	£35.84	50
Mr M Gale	Computer Software	£63.25	51
ESBC	September Salaries	£1092.97	52
SPCA	Seminar	£50.00	53
Mr S Taylor	2 <sup>nd</sup> Quarter Expenses	£113.50	54
CHD Ltd	Black Rubbish Sacks	£34.37	55
Mr S Stone	Sept/Oct. Mileage	£33.73	56

### **Resolved:**

That payment of the above accounts are confirmed.

## 241/05 COUNTY COUNCILLORS REPORT

Councillor Muir referred to the balance of the funding remaining from his Local Member Initiative Scheme for the Skate Park. It was agreed that a cheque for £200 be sent to the County Council.

He also referred to his role on the Climate Change Working Party.

## 242/05 REPORTS OF BOROUGH COUNCILLORS

Councillor Rose had been approached by one of the younger Winshill Residents and been asked whether some goal posts could be provided on Winshill Recreation Ground. It was agreed that the request be passed onto the Borough Council Parks and Countryside Manager.

Councillor White updated the meeting on the type of fencing to be erected around the Gospel Hall.

## 243/05 CLERK AND MEMBERS' REPORTS

There were no matters to report.

## 244/05 DATE OF NEXT MEETING

### **Resolved:**

That the next Meeting be held on Thursday 26<sup>th</sup> January 2006 at 7.30 pm.

Chairman