



## WINSHILL PARISH COUNCIL

Minutes of the Annual Parish Meeting and Annual Meeting of the Winshill Parish Council held remotely by Zoom at 7.30 pm on Wednesday 20<sup>th</sup> May 2020.

### **Present:**

Councillors \*R Faulkner, \*D Fletcher, M Fletcher, A Lawrence, G Lomas, \*M Metcalfe, K Smith and C Wileman (also the County Councillor).

\* = also a Borough Councillor.

### **Also present:**

S Taylor (Clerk) S Bullock and I North (local residents).

### **Apologies:**

There were apologies from Councillors Rev. P Boshier, L O'Mahoney and M Webb.

### **MATTERS RAISED AT THE ANNUAL PARISH MEETING**

The Chairman's Annual Report and the Annual Accounts were presented to the Annual Parish Meeting. The achievements of the Parish Council over the last year and the challenges resulting from the recent Corona Virus Pandemic were mentioned (see attached report).

The Clerk went through the finances including income and expenditure for the year ending 31<sup>st</sup> March 2020.

The Neighbourhood Resource Centre Charity Administrator outlined the events organised over the past year and the work recently carried out to help those people most in need during the recent hardships caused by the pandemic.

### **MATTERS RAISED IN PUBLIC PARTICIPATION**

There were no matters raised.

### **PART I**

#### 48/20 **ELECTION OF CHAIRMAN FOR THE YEAR 2020/21**

It was unanimously agreed that in line with recent advice from the National Association of Local Councils that the election of Chairman and all other Officers be delayed until the Council can properly meet again person to person.

The status quo therefore remained with Councillor D Fletcher as Chairman and Councillor Lomas as Vice-Chairman.

Councillors Lomas, O' Mahoney, Metcalfe and Smith remained as members of the Grants to Organisations Working Group.

Councillors M Fletcher, O'Mahoney, Smith, Webb and Wileman remained as members of the Parish Plan Working Group.

Councillors D Fletcher, Lawrence, Lomas, Metcalfe and Smith remained as members of the Information and Publicity Working Group.

49/20 **DECLARATIONS OF INTEREST**

There were no declarations of interest made.

50/20 **MINUTES**

The Minutes of the Meeting held on 18<sup>th</sup> March 2020 were agreed and signed as a correct record of events.

51/20 **URGENT MATTERS RAISED**

There were no urgent matters to discuss.

The Clerk raised the recent request made for a bench in the Peace Park. It was agreed to put this on the agenda for the next meeting.

52/20 **NEWSLETTER/WEBSITE/FACEBOOK**

The website and Facebook pages will continue to be updated to keep the residents informed during period of the lockdown.

53/20 **FINANCIAL REPORT**

Members reviewed the Final Accounts for the year ending 31<sup>st</sup> March 2020 yet to be certified by the internal auditor.

54/20 **APPLICATIONS FOR FUNDING**

There were no requests for funding.

55/20 **REPORT ON ACCOUNTS PAID**

		£	cheque no	minute no
ESBC	Feb. 2020 Salary Charge	1,149.81	1256	192/18
Delamore Nursery	Plug Plants	1,682.77	1257	192/18
Winshill Allot. Ass.	Annual Management Grant	1,095.00	1258	44/20
St. Mark's Church	Grant Aid	675.00	1259	44/20
Comm. Heartbeat	Annual Support	198.00	1260	192/18
Mutts & Butts	Poop Scoop Bags	98.15	1261	192/18
Bartrams	Replacement Windows Deposit	3,595.85	1262	41/20
Planters	Plants	49.32	1263	192/18
ESBC	March 2020 Salary Charge	1,149.81	1264	192/18
Idverde	March'20 Grounds Maintenance	670.00	1265	192/18

**Resolved:**

That payment of the above accounts is confirmed.

97/19 **DATE OF THE NEXT MEETING**

**Resolved:**

That the next meeting of the Parish Council be held on Wednesday 17<sup>th</sup> June 2020 at 7.30 pm.

## **PART II**

### **MATTERS OF A CONFIDENTIAL NATURE**

There were no matters of a confidential nature to discuss.

The meeting finished at 8.10 pm.

Chairman.

### **Chair's Report to the Annual Meeting, 2020**

It has been another eventful year which now draws to a most unusual conclusion. How could we have imagined, even a few months ago, what would become 'normal'? For Margaret and me, it has been an opportunity to completely revamp our garden. I don't think it has ever looked so good

As always (until the lock down) we were busy , in one form or another, throughout the year .

The Neighbourhood Resource Centre continues to be the model to which other community centres aspire. The original idea for the centre was to provide a place where groups and individuals could be supported to enable them to fulfil their aims and ambitions for the community.

That the centre has been such a success is down to its management team and, particularly, its co-ordinator, Kim Smith, who will no doubt be reporting on its activities.

This year has seen the introduction of speed signs on Newton Road which not only inform motorists of their speed but also provide valuable traffic information that can be used to inform future traffic calming plans. The speed signs have supplemented the activities of the *Speed Watch* team and together they have helped to reduce speeding in the area. Our thanks go to our vice-chair, Graham Lomas, for his vision and for the commitment and hard work which enabled the project to go ahead.

Graham also needs to be thanked for the introduction of a defibrillator. His original idea of a defibrillator based at the Resource Centre will now be rolled out to other parts of Winshill.

In Autumn, we celebrated our Heart of England and Britain In Bloom successes.

In Heart of England in Bloom there were top awards for all of our entries: -

- Winshill in Bloom achieved a Gold Award in the *Urban* category;
- Tower View achieved a Gold Award in *Schools* category;
- The Peace Wood achieved a Gold Award in the *Parks and Open Spaces* category;
- The Resource Centre was judged Outstanding in *It's Your Neighbourhood* category;
- Little Empire Road was judged Outstanding – in *It's Your Neighbourhood* category and;
- Burton in Bloom Judges gave a Special Environmental Award to the Peace Wood.

**In Britain in Bloom Winshill achieved a Silver Gilt award and Margaret and I received Community Champions awards.**

**We held our Presentation Evening for *Winshill in Bloom* where we made awards for *Best Floral Feature* by an individual, by a commercial organization and by a non-commercial organization as well as the awards for Adopt a Tub.**

***Bloomers* managed to pot on our plug plants (keeping safe distances) before full lockdown and they have since been cared for at the Greenhouse Centre. Particular thanks go to Paul Steed and Sam Winsper who have looked after the plants and planted up all 30 of our hanging baskets.**

**If and when it is safe to do so the baskets will be hung, the tubs will be planted, and other horticultural activities will resume so that Winshill can begin the move back to normality.**

**As usual grants were made available to local organisations, including allotment associations, Bright Futures/Schools, St. Mark's Church, Autumn Days, St. Mark's Scouts, Winshill FC, Elizabeth Court and Burton Leander Rowing Club. The Council also funded the publication of Book 2 of *When Winshill Went to War – WW2*.**

**At the Centre, the roof has been repaired, the electrical work carried out and arrangements for the replacement of the doors and windows made ready for the new 10-year lease to be signed with Trent and Dove Housing.**

**Negotiations took place in March with South Derbyshire Citizen's Advice to secure an improved service for Winshill. The hours available for advice have been doubled enabling us to help more people.**

**Throughout the lock down, Winshill *Together* (consisting of the *Resource Centre, Wishes For Winshill, New Start* and *Grubs Up*) has organised groups of volunteers to help vulnerable people in a number of ways: -**

- Collecting and delivering medical prescriptions
- Putting together and delivering food parcels
- Providing personal contact to isolated individuals by telephone.

**They also managed to put together special parcels for VE Day.**

**Kim Smith is to be congratulated for her part in enabling them to deliver approximately 80 parcels a week to help 140 individuals.**

**My thanks go to all the many volunteers who have helped to make Winshill the wonderful place it is and to my fellow Parish Councillors for their commitment and hard work. I would also like to thank our partners, East Staffs Borough Council, Staffordshire County Council, Trent and Dove Housing, local schools and St Mark's Church for their continued support, particularly at these difficult times.**

**Finally, I would like to thank our Clerk, Steve Taylor for all the help, support and advice that he gives to the Parish Council and for the efficient way he manages its affairs.**

**Dennis Fletcher  
Chair  
May 2020**

**Winshill Neighbourhood Resource Centre  
Centre Co-Ordinator Report – Kim Smith  
May 2020**

The Centre has been very busy, and we had a really good 2019. This has been because the centre activities which are run by our volunteers have been very well attended (please see 'Snack Attack' report)

**Everyone Health**

Everyone Health runs every Monday 9.30-11 and is for anyone over 50yrs who would like to give up smoking or would like to do some light exercise, which included a weight management programme, this was going really well with people coming to refer themselves to try to give up smoking and with referrals from the Doctor's surgery.

**Child health Clinic**

This had reduced to every first and third Monday of the month due to funding and a lack of staff members, which had been very confusing for a while, with parents still coming with their babies every week, but were just getting used to the new sessions before lockdown.

**Slimming world**

This is always very well attended.

**Supporting Confidence through exercise**

We were due to have some ladies who are working with Burton and Derby Hospitals to provide a 9 week course of meditation, exercise and support for ladies who are recovering from Breast cancer and those who have had surgery and are still struggling mentally or physically. This was due to start in May 2020 and the courses would run indefinitely every Tuesday.

**Harvey girls and Dad's 4 Dads**

No longer run from the centre as they now run from the New Red Lion Premises and Abbot Beyne school.

**Stay and Play**

One of our Volunteers had set up a stay and play and it got off to a really good start, but only managed 2 sessions before lockdown.

We still had the **Trent & Dove work club/Shoutout/Busy Fingers/ lunch club/Coffee morning/C.A.B and Youth Club** that were all still running before lockdown.

**The centre closed to the public on the 23<sup>rd</sup> March 2020**

I discussed the situation with some of the Volunteers and we set up the 'Winshill Together' page on Facebook, which was really to keep people updated on what was going on with the pandemic, but once the page went up people were messaging and asking for help with food, or they were worried about their family members as they didn't live local to Winshill, and things just escalated from there.

'Winshill Together' is made up of volunteers/Trustees from the Resource centre, wishes 4 Winshill/Grub's Up and Newstart charity shop.

We have all donated the food stocks from each of the organisations and the Winshill Together food bank began.

Each week the numbers of households we are helping goes up and we have nearly 100 households on our list with all different needs of support, self-employed with no income, people furloughed and not yet been paid, some have referred themselves, or been referred by Winshill Medical centre, the schools, social services or other organisations.

## **Volunteers**

We have 4-5 volunteers that work in the centre packing the bags and making the weekly calls to residents that want that support, keeping to the social distancing guidelines, other volunteers do shopping/collect and deliver medication for those Shielding/self -isolating etc and deliver the bags.

We also have volunteers signed up who signed up through the government scheme, also through support Staffordshire and Trend and Dove, also lots of local people and councillors who have offered their time and support.

The Star Foundation also collect donations and collect and deliver medication for us.

Dawn Maddin from Trent Dove has been supporting us by helping with advice and inputting all the information onto a spread sheet, including all contact details, reasons for support, what support they have asked for, how many food parcels, donations of food /grants etc and volunteers who are signed up.

## **Food Supplies**

We receive 61 food bags each week from Morrisons Swadlincote and fresh fruit, veg, chicken, eggs and porridge from Packington farm.

We have received many donations of food from all different sources and have kept details of all those who have donated.

We send out 60-80 food bags which equates to approximately 160+ people to provide food for with dried/tinned foods on a Wednesday and fresh products on a Friday.

With the grants and donations, we are able to provide food for a week for each of the Households who need it, this includes, toiletries, baby products, baby food and cleaning products. We were also asked by the children's centre if we could provide fresh fruit to key worker children who are attending the local nursery.

## **Easter**

As would have done some Easter activities for the kids, we thought we would still try and do something during the Easter holidays, we had a great team of delivery volunteers who delivered over 350 Easter eggs and some Easter activity sheets to all those who had a food parcels and to as many of those families who would have normally come to the 'Snack Attack' activities. Since then we have had another 100 Easter eggs donated, so they have been delivered to households too, so a total 470 Easter eggs have been delivered around Winshill to put a smile on the children's faces and a lot of the elderly too.

## **Funding**

There are lots of grants available to support organisations who are working to help in the current pandemic and Support Staffordshire, SCVYS and the local councillors, keep us informed of any grants that we are eligible to apply for.

## **C.A.B**

The C.A.B are still running a telephone service and we do keep advertising that they are still there to help with Telephone support, but we have not been contacted by anyone since the lockdown started.

## **VE DAY CELEBRATIONS**

As we would have liked to have had a street party for this event, everyone is being encouraged to have a picnic/ afternoon Tea in their own garden, We have done a competition for the children to post a picture for VE Day and the winning family received an afternoon Tea for their VE Day celebrations.

Parish Chairman Cllr Dennis Fletcher and Margaret agreed to judge the pictures for us and chose Grace aged 11yrs. We provide 176 afternoon teas to all those on our list and other elderly residents with in Winshill.

## **Working Hours-During COVID-19**

### **Kim- Centre Co-Ordinator**

Monday – Working from Home

Thursday -Working from Home

Wednesday – Centre/Food Bank

Friday – Centre /Food Bank

Tuesdays – Centre if need information form the centre or from PC/or work from home

Plus holiday days taken

### **Carol- Cleaner**

Saturday & Sunday – Cleaning and disinfecting the centre ready for the next week

Cleaning walls/skirting boards/chairs etc

Plus holidays days taken